

Bylaws of the Vancouver Bicycle Club

Revised Aug 2022

Article 1. Name and Address.

The name of the bicycle club shall be the VANCOUVER BICYCLE CLUB. The Bicycle Club shall be incorporated as a non-profit 501(c)7 corporation in the state of Washington. The address of the club shall be P.O. Box 1456, Vancouver, WA 98668; the web address is www.vbc-usa.com.

Article 2. Purpose.

The purpose of the Bicycle Club shall be as follows: (1) Educating members and the public in safe riding habits and bicycle etiquette; (2) Promoting the use of bicycles in the community for recreation, transportation, and physical fitness; (3) Provide bicycle rides at various levels of challenge so that every bicycle rider can participate in group activities; (4) Encouraging the addition of bike lanes, bike paths, and other facilities for bicycle riders.

Article 3. Membership.

Section 1. To qualify for membership in the Bicycle Club, a person shall be interested in bicycling and shall pay dues as described in Article 4.

Section 2. There shall be one class of membership: (1) Active. Only Active members shall be entitled to vote.

Section 3. All Active members are encouraged to lead club rides at a time and place as decided on by that member, said member must be in good standing with the club in so far as their dues are paid in full at the time of the event.

Section 4. All active members will receive a membership card that can be used for discounts at supporting businesses in the area.

Article 4. Dues.

Section 1. Annual Dues shall be paid by all active members, as specified.

Section 2. Dues shall be reviewed yearly and determined by the Board of Directors.

Section 3. Members who have not paid their dues by their specified anniversary date shall be dropped from the rolls, and will no longer receive a newsletter.

Section 4. Former members who wish to be reinstated have that option by paying their anniversary renewal amount, however, if said individual has not been an active member for the past 90 days, said individual must apply as a "NEW" member.

Section 5. Current Board Members and Outstanding Service Awardees qualify for free membership¹. Everyone qualifying for free membership may opt to make a comparable donation to the Club.

¹ NOTE: Historically, both the primary and secondary membership have been free.

Article 5. Board of Directors.

- Section 1.** The Board of Directors shall consist of ten elected officers, plus the immediate past president. The RACC Coordinator shall be appointed by the President.
- Section 2.** The Board of Directors shall meet every other month beginning with February, and at other times as determined by the President.
- Section 3.** The Board of Directors shall plan and direct the activities of the Club, establishing policies to guide decisions.
- Section 4.** A quorum of the Board shall consist of six Board Members.
- Section 5.** Appointed officers not holding a vote as a member of the Board of Directors shall be liaisons to bicycling advocacy organizations, and other support positions such as Assistant Road Captain, Assistant Webmaster, Assistant Editor, and RACC Coordinator.

Article 6. Officers and Elections.

- Section 1.** The elected officers of the Club shall be President, Vice President, Secretary, Treasurer, Membership Director, Road Captain, Member-at-Large, Webmaster, Public Relations Coordinator, and Newsletter Editor. All officers shall be active in the Club.
- Section 2.** Duties of the elected officers shall be as follows:
- a. The President shall preside over meetings of the membership and meetings of the Board of Directors. The President shall appoint committee chairpersons and direct the activities of the Club in accordance with the wishes of the Board of Directors.
 - b. The Vice President shall act in the absence of the President as well as managing club insurance coverage, club property and arranging for snacks at club meetings.
 - c. The Secretary shall keep minutes of all Board meetings and shall handle correspondence as directed by the President.
 - d. The Treasurer shall keep accurate and detailed financial records and receive and disburse all monies. Treasurer is personally responsible for all monies in account.
 - e. The Road Captain is responsible for recruiting active members to lead rides and provide those ride leaders with Ride Waiver sheets. The Road Captain will develop a schedule of rides each month posted on the website.
 - f. The Membership Director is responsible for maintaining the membership roles by receiving membership applications, dues, sending welcome letters and membership cards to new members.
 - g. The Editor compiles the club newsletter and distributes it to members, sponsors, and club friends.
 - h. The Webmaster manages and keeps current the club's website.
 - i. The Public Relations Coordinator promotes the club, its events, and encourages participation by both members and the public.

- j. The Member-at-Large provides feedback to the board about club activities, and serves as coordinator for activities as directed by the President.

Section 3. A nominating committee consisting of three active members appointed by the President shall present a slate of candidates for officers and Member-at-Large positions to the membership at the November meeting. Other nominations may be made from the floor. All nominees shall be active and in good standing. Consent of the nominees shall be obtained.

Section 4. Election of officers shall take place at the January meeting. In the event of a contest, the vote shall be by secret ballot. A majority of votes shall be necessary to elect.

Section 5. Officers shall serve a one-year term beginning February 1st, and may be re-elected the following year at said Officers option.

Section 6. Resignations by officers or directors shall be submitted to the secretary in writing. Vacancies on the Board shall be filled by appointment, by President, or by vote.

Section 7. Any officer or board member may be removed by a two-thirds vote of the total board whenever, in their judgement, the best interests of the club shall be served.

Article 7. Meetings.

Section 1. Regular Meetings of the Bicycle Club shall be held on the second Wednesday of every other month beginning with January. An alternate meeting date may be chosen by the President if the regular date falls on a national holiday, the meeting room is not available, or it would facilitate program presentations.

Section 2. The President may call special meetings.

Section 3. Ten (10) active members present at a meeting shall consist of a quorum for the election of officers.

Section 4. Unless otherwise provided, Robert's Rules of Order shall be the rules of procedure governing the conduct of all meetings.

Article 8. Amendments.

Section 1. Proposed amendments to the Bylaws shall be agreed on by majority vote of the Board and submitted to the membership at the following club meeting.

Section 2. A final vote on the amendment shall be taken at the next Board meeting. Amendment will be by a majority vote of Board members.

Section 3. Accepted amendments shall either be written into these Bylaws or added to Article 13 – New Amendments.

Article 9. Properties.

Section 1. The Board of Directors shall establish all rules governing the use of all Bicycle Club property.

Article 10. Dissolution.

Section 1. In the event of dissolution of the VANCOUVER BICYCLE CLUB, any remaining assets shall be transferred, delivered and set over to such nonprofit organization as the Board of Directors shall decide.

Article 11. Fiscal Year.

Section 1. The fiscal year shall be the calendar year.

Article 12. Charitable Donations.

Section 1. The Vancouver Bicycle Club supports active club members that participate in fund raising event rides sponsored by non-profit organizations with monetary amounts in accordance with the Charitable Donations Policy. The VBC also supports, with funds determined by the Board of Directors to be available, organizations that promote bicycling and safe bicycling education; that advocate for beneficial bike laws and facilities; or, support VBC events or projects in accordance with the Charitable Donations Policy.

Article 13. New Amendments.

Section 1. All Member classes are handled identically in terms of dues (formerly, those members age 70 and over received free memberships).